



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

1. MINUTES OF PRIOR BUDGET COMMITTEE MEETING

Illinois Criminal Justice Information Authority

January 30, 2015

10:00 a.m.

300 West Adams

Main Building Conference Room – 2nd Floor

Chicago, Illinois 60606

Call to Order and Roll Call

The Budget Committee of the Illinois Criminal Justice Information Authority met on Friday, January 30, 2015, at 300 West Adams, Main Building Conference Room - 2nd Floor, Chicago, Illinois. Authority / Budget Committee Vice Chair designee Jennifer Greene called the meeting to order at 10:03 a.m. Authority General Counsel Lisa Stephens called the roll. Other Authority members and designees present were Patricia McCreary for Clerk Dorothy Brown, Daynia Sanchez-Bass for Hon. Abishi Cunningham, Kathryn Dunne for Sheriff Tom Dart, Rick Krause for Director S. A. Godinez, Felix Gonzalez, Lt. Col. James Winters for Director Hiram Grau, John Harvey, Lisa Jacobs, Cynthia Hora for Attorney General Madigan, Lanetta Haynes Turner for President Toni Preckwinkle, and Angela Rudolph. Also in attendance were Authority Associate Director Wendy McCambridge, Authority Program Supervisor Ron Reichgelt, Authority Special Projects Manager Mike Carter, Authority Program Supervisor Reshma Desai, Authority Illinois Family Violence Coordinating Council Director Mary Ratliff (via teleconference), Chicago Department of Public Health Director of Violence Prevention Marlita White, Chicago Department of Public Health First Deputy Commissioner Joe Hollendorner, and other Authority staff members and guests.

Executive Director's Remarks

Director Maki said that he was the first Authority Executive Director who had also been an Authority Board member. He said that he was thrilled to be in his new position. He said that one of his goals for the Authority was to make better use of its board; he said that he wants it to be more issue-driven. The Authority's board is the embodiment of the justice system and its leaders should be asked to lead. The board should think about how it makes the most effective use of its time as an oversight board, particularly given the state's precarious finances. He said that pursuant to Executive Order 15-08, which froze spending on state grants, staff is working with the Governor's Office of Management and Budget (GOMB) to comply with the order and to identify essential expenditures and that the budgetary situation was very fluid at this time.

1. Minutes of the December 5, 2014 Budget Committee Meeting

Motion: Ms. Hora called for a motion to approve the minutes of the December 5, 2014 Budget Committee meeting. Mr. Gonzalez seconded the motion.

Ms. Jacobs and Ms. Sanchez-Bass requested that their names be added to the list of attendees on Page 1 of the minutes.

Ms. Hora corrected the text of the second sentence of the fifth full paragraph on Page 9 of the minutes. She said that it should read (correction in *italics*):

“They provide support to organizations *that* write grants and provide fiscal support and information for other grant use across the state.”

Ms. Hora corrected the text of the third sentence of the fifth full paragraph on Page 10 of the minutes. She said that it should read (correction in *italics*):

“We need a holistic view of what these services and *training* actually do.”

The motion was approved by unanimous voice vote.

2. Justice Assistance Grants (JAG) FFY10 and FFY12 Plan Adjustments

Designation Reductions

Associate Director McCambridge, referring to the memo in the materials dated January 30, 2015 and regarding the FFY10 and FFY12 JAG Plan Adjustments, said that a total of \$245,342 in FFY10 funds had recently been returned to the Authority, as indicated by the chart on Pages 1 and 2 of the memo.

Recommended Designations

Addison Police Department - DuPage County Judicial Information System

Associate Director McCambridge said that staff recommended designating \$87,676 in FFY10 funds to the Addison Police Department to support the DuPage County Judicial Information System (DCJIS). She said that this program was first introduced last year. The Village of Addison was spearheading an effort to upgrade the DCJIS. The village sought a project manager for this job. The request-for-proposals (RFP) process took longer than expected. When the RFP was issued, the market cost for the project was unknown, so only \$125,000.00 was requested. This designation of \$87,676 would supplement the existing funding designated for this project so that the village can engage the winning RFP bidder. The program's goals and objectives have not changed. This is simply a request for additional funding.

Authority Special Projects Manager Mike Carter, in response to a question by Mr. Gonzalez, said that the purpose of this project is to create a vertical information sharing environment for the entire county. There are several phases to this project:

- 1) Planning governance – bringing together the county's criminal justice & public safety agencies and units of government to develop a strategy creating a countywide information sharing environment. The strategy prioritized bringing together the county's 33 law enforcement agencies with the goal of creating a unified Records Management System (RMS). Approximately 30 of the 33 agencies agreed to move forward. The countywide RMS will be capable of forwarding essential data to county agencies such as prosecution, defense, circuit court clerk, and the jail. A project manager was hired to lead the future process.
- 2) Issue an RFP for an RMS. That was done in January 2015. The RMS development will likely be completed in 2016.
- 3) Work to integrate the county agencies so they are capable of receiving the RMS data and working to a virtually paperless system.

- 4) Develop the standardized exchange that will deliver data directly to the Illinois Department of Corrections (IDOC).

Mr. Carter said that this is a massive project that should take about three years to complete.

Associate Director McCambridge said that the Village of Addison requested a waiver of the matching funds requirement.

Illinois Criminal Justice Information Authority – Strategic Planning

Associate Director McCambridge said that staff recommended designating \$2,221 in FFY10 funds to the Authority to support strategic planning for the Illinois Family Violence Coordinating Councils (IFVCC). There are 23 separate councils throughout Illinois representing all of the circuits of the courts. The IFVCCs have existed for over 14 years. The purpose of the IFVCCs is to establish a forum to improve the institutional, professional and community response to family violence including child abuse, domestic abuse, and elder abuse; to engage in education and prevention; the coordination of intervention and services for victims and perpetrators; and, to contribute to the improvement of the legal system and the administration of justice. Each council is led by a chief judge. Illinois is the only state that has such a program led by a state agency. The goal of a strategic planning meeting is to bring IFVCC stakeholders from across the state together to in order to develop a statewide strategic plan, including:

- A vision statement,
- A mission statement,
- Clear objectives,
- Viable strategies,
- And action plans to implement those strategies.

Associate Director McCambridge said that a strategic planning meeting would be planned for May or June of 2015. The Authority's Research and Analysis Department would lead a strategic planning process that will fit the needs and goals of the program over the coming years.

Mr. Harvey asked if this request was in some way in response to past Budget Committee discussions and, thus, an effort to get everybody to use protocols.

IFVCC Director Mary Ratliff said that the protocols and protocol training are in use throughout Illinois. The Authority's Violence Against Women Act Arrest (VAWA A) program supports an evaluation of the protocols over the last three years that seeks to identify a future path for the protocols. It has been a long time since the IFVCCs have

met to formulate a strategic plan. Since the VAWA A funding has been continued, now is a good time to come together to identify gaps in the system and work to fill those gaps.

Mr. Harvey asked if documentation was being collected regarding current protocol use by each IFVCC.

Ms. Ratliff said that the IFVCCs have been working with the Authority's Research and Analysis Unit (R&A) to develop an implementation evaluation plan and an evaluation of the protocol trainings that are happening now and for at least the next three years. This evaluation will guide further training.

Associate Director McCambridge, in response to a question by Ms. Rudolph, said that facilitation would be provided by R&A staff.

Ms. Hora asked if a synopsis or executive summary would be made available.

Associate Director McCambridge said that such information would be made available to the Authority Board. She said that there is also information relating to the IFVCCs on the Authority's website.

Designation Reallocation

Be Well Partners in Health - Mental Health Discharge Coordination

Associate Director McCambridge said that this designation had originally been made to the Cook County Sheriff's Office (CCSO), but they have since requested that this designation be made directly to their programming partner, Be Well Partners in Health. She said that there would be no changes to the program itself.

Motion: Ms. Hora moved to approve the JAG FFY10 and FFY12 plan adjustments. The motion was seconded by Ms. Rudolph and approved by unanimous voice vote, with an abstention by Ms. Dunne with regard to the CCSO line item.

3. Death Penalty Abolition Funds (DPA)

Authority Program Manager Reshma Desai, referring to the memo in the materials dated January 30, 2015 and regarding the Death Penalty Abolition Funds (DPA), said that the DPA was created in 2011. One of the charges of the fund was for the Authority to implement services for family members of homicide victims. The Authority convened an advisory group that developed a pilot project in Cook County. A request-for-proposals was issued and The Association for Individual Development (AID) was selected to

receive grant funding. AID works in suburban Cook County to provide services for family members of homicide victims. Parallel to this work the City of Chicago received a grant from the federal Department of Justice (DOJ) to develop a similar system called the Crisis Response and Recovery System which would serve family members of homicide victims within Chicago in six police districts during the pilot period.

Recommended Designations

City of Chicago's Department of Public Health - Crisis Response and Recovery Program Training

Ms. Desai said that staff recommends designating \$197,264 in SFY15 DPA funds to the City of Chicago's Department of Public Health (CDPH) to support the Crisis Response and Recovery Program Training program. This two-year grant would allow the CDPH to develop a unified protocol. This would train crisis response, recovery providers, court officers and personnel, and mental health and social service agencies to implement the protocol. These funds would primarily support a coordinator to develop the protocol and implement the training. She described further program and budget details in the Grant Recommendation Report. She noted a typographical error in the Year 2 budget; the equipment line item should indicate \$1,045 – this did not affect the Year 2 total.

Ms. Hora asked if, while this protocol would be unique to Chicago and Cook County, there would be portions of the protocol that other communities and counties could use.

Ms. Desai said that there is a planning process underway that prioritizes other areas of the state that have high homicide rates. Staff is meeting with people in the St. Clair and Madison County area and the Winnebago through Lake County area in an effort to convene the local stakeholders. One major aspect to this program is that law enforcement and state's attorneys need to be on-board. Once sufficient interest is generated, RFPs will be let for those areas. Whatever aspects of the existing protocols or training that can be duplicated elsewhere will be duplicated.

Mr. Carter said that Ms. Desai had done a lot of work identifying the priority locations in the state where this program should be rolled out. Those multi-county regions are:

- Lake – Winnebago and northern border counties region.
- St. Clair region.
- Peoria region.
- Champaign region.
- Sangamon region.
- DuPage, Will, and Kankakee region.
- Rock Island region.

Ms. Rudolph asked how the police districts were identified.

CDPH Director of Violence Prevention Marlita White said that six police districts were identified as representing a combination of factors such as high crime and homicide rates. CDPH staff felt that it was important to build this program in different communities throughout the city. This way, the training products and the individuals who the program needed to engage Chicago's various demographic communities; there was a conscious effort to avoid serving only the African-American community.

Ms. Rudolph asked for details regarding the potential long-term vision regarding any public-awareness campaigns or community partner outreach. When something happens, people are usually caught up in the moment and do not recognize the need to seek services. There has been a push to try to reach people immediately. How is this being addressed?

Ms. White said that the program has two phases:

- 1) Crisis Response – CDPH will work with its vendor to administer training and ensure that the protocols have appropriate dispatch systems so that information about homicides can be relayed to the response team so that they can be on-site in a timely fashion.
- 2) Recovery Component – CDPH knows that its crisis responders need to be nimble so as not to be tied up with a single family for too long a period of time. The program is designed so that two or three days after the immediate support and stabilization of the family, those families are handed off to a family support specialist. This usually happens before the funeral, for example. That specialist stays with that family throughout that experience and assists in bereavement and grief recovery activities and helps them navigate the maze of paperwork to ensure that they have a functional and effective relationship with law enforcement so that the investigation is not hampered by the family's needs to grieve and disconnect.

Ms. Rudolph asked if there was any potential for research relating to this program.

Ms. White said that the agreement that CDPH has with the DOJ includes an expectation of an evaluation. Electronic case management records are being built and longer-term evaluation relationships are being identified so that this can be a model for Chicago and contribute to the knowledge of what works and what doesn't work.

Ms. Jacobs said that Cook County, via a non-profit partner, has recently received a grant to use Cook County / Stroger Hospital as a leverage point to work with survivors of violent crime, particularly gun violence with a violence reduction and prevention goal

based on data that survivors and victims of gun violence have themselves much higher rates of also becoming victims or perpetrators. Immediate crisis response, immediate medical response, and follow-up are critical.

Ms. Desai said that in relation to the DOJ grant and the work being done in suburban Cook County, staff is working with the CDPH to establish data fields that will be parallel for both programs. The next step is to develop an evaluation plan.

Cook County State's Attorney's Office - Homicide Response Liaison

Ms. Desai said that staff recommends designating \$93,460.41 in SFY15 DPA funds to the Cook County State's Attorney's Office (CCSAO) to support its Homicide Response Liaison (HRL) program. The HRL position is necessary to coordinate services and facilitate confidential communications between CCSAO and external agency agencies, law enforcement, and family and community members. The HRL would also work internally with staff and victims and witnesses. The HRL will carry a small case-load consisting of more complicated cases; for example, instances where charges were not filed immediately. She described further program and budget details in the Grant Recommendation Report.

Mr. Harvey asked what experience and credentials would be required for this position.

Ms. Greene said that the budgeted total was a high estimate and included salary and fringe benefits. The estimate was high because it is not possible to know exactly what the fringe benefits costs would be until an individual is hired. This would be a master's degree level position. Law enforcement usually wants prosecution's buy-in on a project like this; law enforcement wants to know how prosecution feels about an advocate at the front end and how confidential information will be handled. This project will eventually go statewide via the Illinois State's Attorney's Association. The idea is to get families involved at an earlier stage in the court proceedings.

Associate Director McCambridge said that the execution of these grants, assuming designation approval by the Budget Committee, is dependent on approval by the Governor's Office of Management and Budget (GOMB) pursuant to Executive Order 15-08. By making these designations now, staff can process them as soon as they are cleared by GOMB.

Motion: Ms. Hora moved to approve the recommended DPA SFY15 designations. The motion was seconded by Ms. Sanchez-Bass and approved by unanimous voice vote, with an abstention by Ms. Greene with regard to the CCSAO line item.

4. Residential Substance Abuse Treatment Act (RSAT) FFY11 Plan Adjustment

Associate Director McCambridge, referring to the memo in the materials dated January 30, 2015 and regarding the FFY11 RSAT Plan Adjustment, said that at the August 6, 2014 Budget Committee meeting \$54,337 in FFY11 RSAT local set-aside funds was designated to Franklin County to support its Juvenile Methamphetamine Transitional Aftercare Program. To ease administrative burdens, the program has requested that the implementing agency for this designation be changed from Franklin County to the Second Judicial Circuit. There will be no changes to the actual program.

Ms. Hora said that when we consider clothing, toiletries, gas cards, gift cards, etc. there should be something in place to track their use because of the potential for abuse.

Associate Director McCambridge said that such language could be worked into future contracts.

Mr. Harvey said that the Mental Health Criminal Justice project has protocols relating to the use of grant funds.

Motion: Ms. Hora moved to approve the recommended RSAT FFY11 designations. The motion was seconded by Mr. Harvey and approved by unanimous voice vote.

5. Violence Against Women Act (VAWA) FFY10, FFY11, and FFY12 Plan Adjustments and the FFY14 Plan Introduction

Designation Reductions

Associate Director McCambridge, referring to the memo in the materials dated January 30, 2015 and regarding the VAWA FFY10, FFY11, and FFY12 Plan Adjustments and the FFY14 Plan Introduction, called attention to the chart on Pages 1 and 2 of the memo describing FFY10, FFY11, and FFY12 funds recently returned to the Authority.

FFY14 Plan Introduction

Authority Program Supervisor Ron Reichgelt said that The FFY14 VAWA award to Illinois is \$4,960,602. In accordance with VAWA regulations, these funds are split into five different pots. After setting aside ten percent of the award (\$496,060) for administrative purposes, 25 percent of the funds must go to law enforcement, 25 percent to prosecution, 30 percent to service providers, and five percent to the courts. The

remaining 15 percent can be allocated at the state's discretion amongst the other identified disciplines.

Recommended Designations

Domestic Violence / Sexual Assault Services - Illinois Coalition Against Domestic Violence (ICADV) and Illinois Coalition Against Sexual Assault (ICASA)

Mr. Reichgelt said that historically, the Authority has split its Service Provider funds between ICASA and the ICADV in equal amounts as a pass-through. These funds serve underserved areas or victim groups throughout Illinois. ICASA uses these funds to support satellite rape crisis services in counties where other services do not exist. ICADV uses these funds to serve underserved populations, such as the Latina community, people with substance abuse issues, the hearing impaired, etc. He said that staff recommends designating FFY14 Service Provider funds in the amount of \$669,681 to both ICASA and ICADV.

Targeted Abuser Call (TAC) Program – Life Span

Mr. Reichgelt said this program has been funded as a partnership with the CCSAO through the Office on Violence Against Women (OVW) as a discretionary grant for several years. The program has not been funded for two years. The Authority has picked up the victim services portion of this program, and so staff recommends a designation of \$81,474 in FFY11 funds to Life Span.

Ms. Hora asked, given that this is a multi-disciplinary approach, what other personnel would be involved.

Ms. Greene said that the TAC program is a multi-disciplinary team that addresses high-risk cases coming into the domestic violence court. It is a homicide prevention program. The team is made up of specially trained law enforcement investigator, a victim witness assistant, a prosecutor, and Life Span provides a domestic violence advocate and a civil legal attorney, who is not supported with these grant funds, that provides civil legal remedies for victims of domestic violence for things such as child support issues, custody issues, divorce issues, etc. TAC is a wrap-around approach that comes together at the very beginning to encourage participation and meet other need outside of court.

Ms. Greene, in response to a question by Ms. Hora, said that social services and probation are also parts of the multi-disciplinary team. They participate in monthly meetings at the managerial level and they monitor the compliance component of the TAC program.

Ms. Hora asked if this is a one-time bridge grant that has been funded in the past by another source, what equipment would need to be purchased?

Mr. Reichgelt said that other than advocacy, he was not aware of any equipment other than whatever the advocates might need, such as a laptop to use while outside of the office. Under the new regulations, that might even fall under commodities. This is a one-time grant because there is an expectation that TAC will receive future funding from OVW. This program is compliant with the recommendations made by the Victim Services Ad Hoc Committee at its 2013 meeting regarding the expansion of civil legal services. This grant would have a start date of January 1, 2015.

Motion: Ms. Hora moved to approve the recommended VAWA FFY10, FFY11, and FFY12 Plan Adjustments and the FFY14 Plan Introduction. The motion was seconded by Mr. Gonzalez and approved by unanimous voice vote, with an abstention by Ms. Greene with regard to the Life Span line item.

6. Victims of Crime Act (VOCA) FFY11, FFY12, and FFY13 Plan Adjustments

Designation Reductions

Associate Director McCambridge, referring to the memo in the materials dated January 30, 2015 and regarding the VOCA FFY11, FFY12, and FFY13 Plan Adjustments, described FFY11 funds recently returned to the Authority and called attention to the chart on Pages 1 and 2 of the memo describing FFY12 and FFY13 funds recently returned to the Authority.

Ms. Hora, citing the description of funds returned by the Kankakee Police Department for its Law Enforcement/Prosecution-based Victim Assistance Services program that ended on April 30, 2014, asked if the Kankakee Police Department simply no longer wanted to participate in the program or if there was another issue.

Mr. Reichgelt said that he thought that the Kankakee Police Department will keep the program, but has found another funding source. He said that he hoped other counties and municipalities would use these funds as seed money, as was the case here.

Recommended Designation

Services to Chicago Victims of Violent Crime – Between Friends

Mr. Reichgelt said that this program had previously been run by the Roger's Park Community Council (RPCC). The program itself is operated through the City of

Chicago's Department of Family Support Services and it is called Resource Information Advocates (RIA). The program activity takes place at the domestic violence court. Domestic violence agencies throughout Chicago provide advocates to be at the courthouse to work with victims who are not necessarily assigned to an advocate. Advocates are usually assigned at their home offices and then go with the victims to court. Often, a victim shows up at court because the police have told them to go there to get an Order of Protection and they are not represented by an advocate. These advocates stay in the lobby area and seek out individuals who look like they need help. Often, the victim needs civil or legal services. The RPCC had been operating this program, but they have since changed the emphasis of their operation to concentrate more on housing issues, and so they have ended their involvement. Between Friends has agreed to pick this program up. The remaining funds that were returned by the RPCC will be transferred to Between Friend for the remaining eight months of the original grant and staff expects to request an increase to the amount designated to Between Friends when the VOCA 2015 designations are made to include these services.

Motion: Ms. Dunne moved to approve the recommended VOCA FFY11, FFY12, and FFY13 Plan Adjustments. The motion was seconded by Ms. Hora and approved by unanimous voice vote.

Old Business

None.

New Business

None.

Adjourn

Motion: Ms. Sanchez-Bass moved to adjourn the meeting. Ms. Hora seconded the motion and it passed by unanimous voice vote. The meeting was adjourned at 11:00 a.m.